



## **2022 East Coast Non-Qualifying Championships**



Sanctioned by U.S. Figure Skating, hosted by The Atlanta Figure Skating Club



**November 15<sup>th</sup>, 2021**

**ENTRY DEADLINE: October 15<sup>th</sup>, 2021  
11:59 PM Eastern Time**

CHIEF REFEREE – Gregory Cannon  
TECHNICAL CONTROLLER – Dana Graham  
CHIEF ACCOUNTANT – John Herbert  
COMPETITION CHAIR – Tea Junnila

## GENERAL:

The **2022 East Coast Nonqualifying Championships** competition will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the [current rulebook](#), as well as any pertinent updates that have been posted on the U.S. Figure Skating [website](#).

This competition is open to all eligible, restricted, reinstated or readmitted persons as defined by the Eligibility Rules, and who are currently registered members of a U.S. Figure Skating member club, a collegiate club or who is an individual member in accordance with the current rulebook.

Current rulebook rules apply also for non-U.S. Citizens.

All participants are expected to abide by the Code of Ethics (GR 1.01) and the Code of Conduct (GR 1.02) as set forth in the U.S. Figure Skating Rulebook.

## COVID-19 INFORMATION:

**All attendees are always required to properly wear face coverings** over their nose and mouth and secured under their chin while in a facility with the only exception as approved by facility, skaters may remove when on the ice. This is not only for your protection, but for the protection of others and is applied to all attendees. Modifications may occur depending on health situation during the event.

**Social distancing must be maintained at all times.** The CDC recommends a distance of 6 feet and separate pathways will be established within the venue minimizing crossover and contamination. Current CDC recommendations will be followed during the event. Modifications may occur depending on health situation during the event.

**Chaperones/Spectators:** Due to Covid-19 regulations ONE parent/spectator per athlete is allowed inside the venue regardless of age of the athlete. ONE coach per skater is allowed to attend event at the time. Team coaches may alternate attending events but only one coach is allowed at the time. Modifications may occur depending on health situation during the event. Extra spectator attendance will depend on health situation during the event.

**Pre event communication:** Communication channel will be established to inform skaters and coaches about the competition environment including current Covid-19 restrictions, venue maps, safety plans or any other urgent information. This competition will use Virtual Program to deliver all material including start orders and results: physically distanced link to all important information. We will also set up a virtual meeting/information source for attendees prior the event.

## U.S. Figure Skating Mask Policy – Revised July 30, 2021

With a continued focus on the overall health and safety of all members, U.S. Figure Skating's updated COVID-19 policy will go into effect August 2, 2021.

The policy, with the approval and guidance of U.S. Figure Skating's Chair of the Sports Science and Medicine Committee and support of U.S. Figure Skating's Board of Directors, is based on the Centers for Disease Control (CDC) *updated Interim*

**Public Health Recommendations for Fully Vaccinated People** issued on July 27, 2021. This revised policy recognizes the new evidence outlined by the CDC for fully vaccinated people given new evidence on the B.1.617.2 (Delta) variant currently circulating in the United States. This policy is in effect for all U.S. Figure Skating events or activities, recognizing that members may be traveling to events or activities with differing requirements.

### Effective August 2, 2021

Masks are required to be worn indoors by ALL people (including fully vaccinated people) attending any U.S. Figure Skating-sanctioned event or activity despite local, state or facility policies. Sanctioned activities include competitions (U.S. Figure Skating and Compete USA), exhibitions/performances and test sessions.

### Exceptions:

- Athletes practicing or competing on the ice.
- Warming up outside.

## 2022 EAST COAST NONQUALIFYING CHAMPIONSHIPS INFORMATION AND REGISTRATION

### EMS REGISTRATION:

Entries will be accepted via **EMS** at <https://m.usfigureskating.org/> with credit card only.

Each transaction will include a 3% credit card fee.

Online registration opens on September 1st, 2021 at 12:00 pm (noon) ET and closes on October 15<sup>th</sup>, 2021 at 11:59 pm ET.

Skaters wishing to register for the competition will need their U.S. Figure Skating member number and password. Registration may close earlier in case event reaches full capacity prior the set deadline.

### 2022 EAST COAST NONQUALIFYING CHAMPIONSHIPS DEADLINE

**Registration Deadline: October 15<sup>th</sup>, 2021 at 11:59 PM ET**

**Late Registration Deadline: October 19<sup>th</sup>, 2021 at 11:59 PM ET + \$30 Late Fee**

1. Go to <https://m.usfigureskating.org/>
2. Enter your U.S. Figure Skating or Learn to Skate Member number and password  
If you need assistance with your member number and password, contact Member Services at [memberservices@usfigureskating.org](mailto:memberservices@usfigureskating.org).
3. Click the blue EMS button then "Competition Registration"
4. Choose "2022 EAST COAST NQ Championships" from the list of competitions.  
If you need assistance completing your registration, contact [productsupport@usfigureskating.org](mailto:productsupport@usfigureskating.org).

### ENTRY FEES:

First IJS Event	\$175.00
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*This event is a standard U.S. Figure Skating Nonqualifying Competition – 02/11/2021*



## ELIGIBILITY/TEST LEVEL:

**Test Level:** Competition level is the highest free skate test passed as of the entry deadline in the discipline the skater is entering. Athletes may skate up one level above that for which they qualify. Please note, athletes may not skate down in any event.

**Age restrictions/requirements:** Singles free skate events (well-balanced program) have the following requirements:

Open Juvenile: Girls – 13 years or older; Boys – 14 years or older  
Adults must be 21 years or older

Skaters entering pre-juvenile and lower events will be divided as closely as possible by age should the number of entries warrant more than one group.

## Adult events:

Age classes for all free skate, dramatic entertainment, and light entertainment events:

- Young Adult: 18 years through 20 years
- Class I: 21 years through 35 years
- Class II: 36 years through 45 years
- Class III: 46 years through 55 years
- Class IV: 56 years through 65 years
- Class V: 66 years and older

All age classes may be divided or combined depending on the number of entries and at the discretion of the chief referee and/or the competition committee. Men and ladies will be combined in adult 1 through adult bronze free skate events (based on the [Adult Competition Series rules](#)), athletes in adult silver and higher free skate events with no competitor of the same gender in another age class will be offered the opportunity to skate an exhibition for first place, skate up to the next higher level (if this provides a competitor) or be issued a refund. The chief referee reserves the right to request proof of age.

## Group Splitting:

If there are more than 24 entries per event, rounds will be held in accordance with rule 2460.

## Foreign skaters:

Non-U.S. skaters intending to register for this competition must set up a non-member account prior to registering for the competition ([click here for HOW TO](#)). This can be done by choosing the “Non-Member? Create Account” option on the [Members Only](#) login page.

## EMS Skater Portal:

Once online registration has been completed, skaters will gain access to the EMS Skater Portal for this competition. This is where you will manage music and PPC (Planned Program Content) uploads as well as purchase practice ice, view the competition schedule (once available) and update coach information. To access your skater portal, click the Event Management System button on the [Members Only](#) landing page, then select the competition name from options at the bottom of the screen.

## Refund Policy:

**No refunds will be granted under any circumstances**, including medical, unless the competition or an event is canceled.

Online processing fees are non-refundable. Payment of any fees will be required before the skater is allowed to participate in practice ice or events.

#### **SCHEDULE:**

Competitors may be scheduled on any day or time for the announced date of the competition. The competition and practice ice schedule will be available after the close of entries. All participants will be notified via email once available. The Atlanta Figure Skating Club reserves the right to divide an event, limit the number of entries, hold an event with only one entry, and cancel an event with only one entry.

Prior closing the entries there will be no information about the schedule or pre plan of the scheduling.

#### **EMS MUSIC UPLOAD:**

**DEADLINE: NOVEMBER 1<sup>st</sup>, 2021 11:59 PM ET A \$25.00 LATE FEE WILL APPLY**

Competitors participating in events with music are required to upload their music to EMS no later than **November 1<sup>st</sup>, 2021 at 11:59 PM ET**. After this date, skaters will be locked out of this feature and subject to a **\$25 late fee**. The late fee will automatically be added to each skater's cart who doesn't meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving the skater credential onsite.

**EMS SKATER MUSIC UPLOAD HOW TO:** [CLICK HERE](#)

*If you need assistance, email [productsupport@usfigureskating.org](mailto:productsupport@usfigureskating.org)*

All music must meet the following criteria. If you have questions about what format you have, please contact your coach and get a new version of your music that meets the criteria listed below.

#### **Music criteria:**

- File Format: MP3
- Bit Rate: 192 kbps or higher and Sample Rate: 44,100 kHz
  - This will be verified by the music chair and they may request you upload a corrected file
- Leaders and trailers (the silence or "dead space" before and after the actual start and end of the program music) may not exceed two (2) seconds. We prefer that there be NO leaders or trailers at all. Excessive leaders and trailers may disrupt the playing of the music during competition.

#### **Back up copy:**

Competitors must also bring a copy of their competition music on CD as a backup in case of technical difficulties and must be available rink side during the competition. Only CDs (standard CD-R format only) will be accepted for backups and must be clearly marked with the competitor's name, event, and running time. Only one track per CD is allowed. Music will not be played from personal devices due to disinfecting difficulties.

#### **EMS PLANNED PROGRAM CONTENT (PPC):**

**DEADLINE: NOVEMBER 1<sup>st</sup>, 2021 at 11:59 PM ET A \$25.00 LATE FEE WILL APPLY**

Competitors participating in IJS events are required to submit PPC in EMS no later than **November 1<sup>st</sup>, 2021 at 11:59 PM ET**. After this date, skaters will be locked out of this feature in EMS and subject to a **\$25 late fee**. The late fee will automatically be added to each skater's cart who doesn't meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving the skater credential onsite.

EMS PPC UPLOAD HOW TO: [CLICK HERE](#)

If you need assistance, email [productsupport@usfigureskating.org](mailto:productsupport@usfigureskating.org)

### **LATE FEES:**

Please follow all entry- and upload deadlines as late fees will be strictly enforced and automatically added to participants account and uncleared account will restrict skater from participating the event.

### **JUDGING SYSTEMS:**

#### **IJS:**

The International Judging System (IJS) will be used for the following events:

Singles No Test – Open Juvenile, Adult Pre Bronze – Masters Jr/Sr Free skates.

### **GOVERNING COUNCIL:**

We will implement requirement changes approved at the May, 2021 [U.S. Figure Skating Governing Council](#). Please check our website and the U.S. Figure Skating website and [Technical Notifications](#) page for updates.

### **LIABILITY:**

U.S. Figure Skating, The Atlanta Figure Skating Club, and The Cooler accept no responsibility for injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook.

### **FACILITIES:**

The competition will be held at The Cooler, which is located at 10800 Davis Drive, Alpharetta, GA 30004. The two ice surfaces measure 200' x 85' with rounded corners and hockey barriers. The Cooler has locker rooms and an on-site restaurant/bar and snack bar. Due to Covid-19 pandemic, the facility will not offer locker rooms and the restaurant is currently closed. Further information will be provided to attendees about the facility accommodations closer to the event. Visit website: [www.coolerathletics.com](http://www.coolerathletics.com)

### **ONSITE REGISTRATION/ HEALTH CHECK-IN AND MITIGATION RULES:**

Registration will open on November 15<sup>th</sup>, 2021, as practice ice sessions begin and close at the completion of the final event of the competition. The registration table will be clearly marked and located adjacent to the entrance of the rink. Please be prepared to a possible health check outside the arena prior entering the facility and note that event might require mask wearing policy and social distancing from attendees including athletes, chaperones, officials, coaches, and volunteers depending on current health situation.

By registering to this event attendees acknowledge the policies and agree following them. All skaters are also required to sign waivers by U.S. Figure Skating through EMS registration. Health check – in case conducted - can include temperature measuring from exposed forehead and responding to survey questions and dated sticker can be placed visibly on attendee for passing the health check.

Please register promptly upon arrival. Prepare arriving approximately 1 hour prior your event start time.

Mask wearing is highly recommended also on outside spaces around the rink. Please keep distance to people who are not part of your daily grouping. Please restrain from enjoying beverages elsewhere than specifically designated areas where seating is provided.

**LOCKER ROOMS AND CHANGING AREAS:**

Locker room availability is pending due to pandemic regulations during the event. Participants will be notified about current situation prior the event. Currently locker rooms are not available at the facility.

In case locker room use is allowed, the rooms and changing areas at U.S. Figure Skating competitive events are for athletes only, will be labeled with regard to specific use and where identified will be gender specific. An exception can be made for athletes 11 years old and younger that will allow for one parent of the same gender to assist their child immediately prior to and after their skating event(s). Please review the Locker Room and Changing Area Policy and the SafeSport Handbook (both found on the [U.S. Figure Skating SafeSport](#) page). Any use of electronic devices or smart phones must be avoided and absolutely no photo/videography is allowed inside locker rooms.

**EMS PRACTICE ICE:**

- [Pre-Purchase](#) opening: September 1<sup>st</sup>, 2021 at 12:00 pm (noon) ET, closes simultaneously with registration
- [Selection](#) opening: November 4<sup>th</sup>, 2021 at 12:00 pm (noon) ET
- [Open Sales](#) opening: November 8<sup>th</sup>, 2021 at 12:00pm (noon) ET

**Sales:** We will sell practice ice sessions in advance (pre-purchase during registration window) and after schedule of competition is published, we will open additional practice ice sales. All practice ice will be available for purchase online only through the EMS Skater Portal. A timeline for practice ice sales periods will be available for viewing on the competition information page of your Skater Portal. Athletes will be notified about the practice ice selection starting/ending times and additional practice ice sales openings via email. All skaters are encouraged to purchase practice ice through EMS on their mobile devices/computers and sales will remain live through the competition depending on ice availability.

**Unofficial Practice Ice:** Please note that all practice ice will be Unofficial Practice Ice and no music will be played during sessions.

**Earbud/headphones:** Earbuds and wireless headphones/other music devices will not be allowed on practice sessions or warmups associated with any events in this competition.

**PRICING:**

- o [Pre-Purchase](#) practice ice fee (1/event)                   \$30.00
- o [Open Sales](#) practice ice fee                                   \$35.00

**PHOTO/VIDEO:**

Professional video of the event services will be provided during the competition. Event will be live streamed. Possibility to offer photography sales at the event will be determined later depending on the pandemic regulations. Attendees will be notified about the situation.

For the safety and welfare of the skater, personal photography and videography will be permitted in the stands only and is restricted to hand-held/battery operated equipment (no tripods.) Flash photography is strictly prohibited while



the competitors are skating. No one will be permitted to obstruct the view of other seated spectators by standing in front of or hanging over the plexi-glass barriers or to film at alternative ice entrances. In order to comply with local fire safety codes, all aisles within the stands must also remain clear. Non-compliance with this policy or refusal to comply immediately with requests from event officials will result in the violator being escorted out of the rink.

Note, per U.S. Figure Skating policy, photographing and/or recording of anyone other than your own skater is strictly prohibited as stated in the Basic Ice Usage and Skater Etiquette Information document found in the Club Resource section of Member's Only on USFS website.

### **AWARDS:**

#### **Medal:**

Medals will be presented to the 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> place winners in each competition event. Each singles event will be awarded separately.

Due to current safety regulations awards ceremonies will not be conducted. Medals will be available for recipients at the registration or separate awards desk outside the building. Photo opportunity at the podium will be provided. Modifications may occur depending on the covid-19 risk level. In case health regulations allow, award ceremonies will be conducted approximately hourly.

### **OFFICIAL NOTICES:**

An official bulletin board will be maintained virtually on the Atlanta Figure Skating Club website as Virtual Program. All starting orders and results will be posted online only. Link to this information will be provided for each attendee.

It is the responsibility of each competitor, parent and coach to check the bulletin board frequently for any schedule changes and/or additional information.

Skaters are requested to arrive 60 minutes, (1 hour) prior to the scheduled time of their event. The schedule will include arrival times. A tentative schedule of events will be posted prior to the competition.

### **TEST CREDIT:**

Skaters that meet the requirements for test credit may request their test credit forms at registration (Open Juvenile only). This must be requested on-site or purchased during registration. Test credit will not be available after the last IJS event has ended and the competition has concluded. Please make the request at registration desk no later than one hour after your events conclusion. Forms must be picked up at the registration desk prior to the end of the competition. A nominal fee of 20\$ will be charged. We will accept credit card or online payments only. Link for online payments will be provided at the registration desk. Request form will be available via the Virtual Program or open for pre purchase at registration.

### **IMPORTANT NOTICE FOR ALL COACHES:**

To be a credentialed coach at a sanctioned nonqualifying competition, coaches must meet the compliance requirements listed below and verified by the U.S. Figure Skating. Athletes are limited to one coach at the event per skater. Please register only one coach as signing up for the competition.

#### **Find information:**

- [My Competitions](#)
- [My Skaters](#)



- [Coach Schedule](#)

Coach/Choreographer (domestic/non-foreign):

- ✓ Must be a current full member of U.S. Figure Skating either through a member club or as an individual member.
- ✓ If 18 years or older, must submit information for, proper payment of \$30 and successfully pass a background check.
  - The background check will be valid for two seasons, the one in which it was completed plus one additional.
- ✓ If 18 years or older, must complete annual SafeSport Training. \*
  - The training will be valid for 365 days from date of completion and there is no cost for the training/certification.
- ✓ Must complete the Professional Coach/Choreographer Coaching Education Requirement (CER) through the [Professional Skaters Association \(PSA\)](#).
- ✓ Must submit proof of general liability insurance with limits of \$1 million per occurrence/ \$5 million aggregate.
- ✓ Must agree to the U.S. Figure Skating Code of Ethics. \*
- ✓ Must complete three waivers: 1) Assumption of Risk, Waiver and Release and Indemnification Agreement, 2) Medical Consent and 3) Name and Likeness Release and Consent Agreement. \*
- ✓ If attending a qualifying competition or traveling as a part of Team USA and/or International Selection Pool (ISP), must be a full member of the [Professional Skaters Association \(PSA\)](#).

Learn to Skate USA Coach:

- ✓ Must be a current full member of U.S. Figure Skating either through a member club or as an individual member OR Learn to Skate USA instructor membership
- ✓ If 18 years or older, must submit information for, proper payment of \$30 and successfully pass a background check. \*
  - The background check will be valid for two seasons, the one in which it was completed plus one additional.
- ✓ If 18 years or older, must complete annual SafeSport Training. \*
  - The training will be valid for 365 days from date of completion and there is no cost for the training/certification.
- ✓ Learn to Skate USA Instructor Certification completed OR U.S. Figure Skating compliance coach (details above)

\* Accessible via U.S. Figure Skating Members Only Website:

[www.usfsaonline.org](http://www.usfsaonline.org) → Person Icon  or Account → Member Profile → Compliance

Foreign Coach/Choreographer:

- ✓ Required to present the LOC with a letter from their federation verifying they are a member in good standing.

For more information regarding Coach Compliance, please visit the [Coach Compliance](#) page.

All coach compliance is verified via EMS and is connected to the U.S. Figure Skating database.

**SafeSport:** In accordance with federal law, specifically S.534 – Protecting Young Victims from Sexual Abuse and SafeSport Authorization Act of 2017, U.S. Figure Skating, as a National Governing Body, and all member figure skating clubs, as Local Affiliated Organizations, are under the jurisdiction of the U.S. Center for SafeSport. All sanctioned events must comply with U.S. Figure Skating’s SafeSport policies. SafeSport training is available through <http://www.usfsaonline.org> for full members of U.S. Figure Skating (through Learn to Skate USA portal for instructors). There is no cost to this training and certification is valid for 1 season.

**Credential:** All coaches are verified through the U.S. Figure Skating database who are approved to receive a credential at the competition. Coaches will need to check in at the event registration desk and show a government issued photo I.D. to receive a credential.

If a coach cannot provide a photo I.D. and is not on the list or cannot produce the necessary documents, he or she will not be allowed a credential. There can be no exceptions to this policy.

For more information regarding Coach Compliance, please visit the [Coaches Requirements Chart](#).

Skaters will receive a credential to allow them access to locker rooms. Coaches are not allowed in locker rooms.

### **VOLUNTEER INFO:**

Atlanta Figure Skating Club requires members to offer mandatory annual 8 hours volunteering for club events. Food donations do not count as volunteer hours but are greatly appreciated. Please look for online signup opportunities prior to the event. Sign Up Genius will be posted on club website as soon as schedule has been finalized. If you have questions, please contact:

Volunteer Chair  
Nikki Belmonte

[scullybug@gmail.com](mailto:scullybug@gmail.com)

### **CONTACT INFO:**

If you have questions, please contact:

Competition Chair Tea Junnila

[tea.junnila@hotmail.com](mailto:tea.junnila@hotmail.com)

Competition Co Chair Lori Malthaner

[loribrown@hotmail.com](mailto:loribrown@hotmail.com)

SafeSport Compliance Chair Amy Kilheffer

[amykilheffer@gmail.com](mailto:amykilheffer@gmail.com)

### **ADDITIONAL INFORMATION:**

#### **Official Hotel:**

The official hotel is Embassy Suites by Hilton Atlanta Alpharetta, 5955 N Point Pkwy, Alpharetta GA 30022. Phone 678-566-8800. A block of rooms will be reserved.

Other local hotels will also have room blocks with special pricing during the event. Please follow information on club website under tab 2022 EAST COAST NQ Championships - Virtual Program. We will offer a link to find special rate room blocks with hotels in the vicinity of the rink.

Link offers instructions to other local activities and restaurants for your convenience.

#### **Vendors:**

Skating related vendors will be offering services during competition. In case health regulations are lifted, vendors will be available inside the building.

#### **Air Travel:**

Hartsfield-Jackson International Airport is approximately 36 miles from The Cooler and local hotels. Travel time during non-peak rush hour is 45 minutes by car. MARTA train from the airport reaches up to Northsprings where bus transport is available to nearby bus stop or ride-hailing app services can be used for the rest of the commute.

#### **Club Website:**

The Atlanta Figure Skating Club website is <https://www.atlantafsc.com>

SEE CURRENT [RULEBOOK](#) OR [U.S. FIGURE SKATING WEBSITE](#) FOR RULES/REQUIREMENTS.

<b>U.S. FIGURE SKATING EVENTS</b>			
<b>SINGLES</b>	<b>IJS/6.0</b>	<b>1<sup>st</sup> EVENT</b>	<b>2<sup>nd</sup> EVENT</b>
<a href="#">Well Balanced Free Skate</a> (2021-22) Singles No Test – Open Juvenile	IJS	\$175	\$175
<a href="#">Adult Free Skate</a> Singles Adult Pre-Bronze – Adult Master Jr/Sr	IJS	\$175	\$175