

**GENERAL BOARD OF DIRECTORS MEETING
ATLANTA FIGURE SKATING CLUB**

November 12th, 2019

President Amy Kilheffer called the meeting to order at 6:35PM.

Attending the meeting were: Amy Kilheffer, Kathy Shehee, Judith Flair, Candace Goodwin, Lori Malthaner, Brittany Marshall, Kim Detwiler, and Francesca Sichenze-Bryant

Absent were: Soucci Taylor, Tea Junnila, Kate Gorczyca

OFFICER REPORTS

President: Amy Kilheffer

Election of 1st Vice President:

Francesca nominated Kathy Shehee.

2nd by Amy.

Nomination accepted and passed unanimously.

1st Vice President: Kathy Shehee

Kathy reminded everyone that board members should be conscious of their status as Board of Director members at all times especially on social media platforms.

2nd Vice President: Kate Gorczyca: (absent)

Report will follow by email.

Secretary:Lori Malthaner

With the addition of June 9th, 2020 to the future BOD meeting dates, the October BOD minutes were approved.

Treasurer: Judith Flair

It has been a quiet month.

We are on track with last season's financials.

Test Chair: Candace Goodwin

11-15-19 test session

21 tests

6 judges

Volunteer coming to help with set up

Membership Chair: Francesca Sichenze-Bryant

No changes since last meeting.

315 current members, 2 renewals

1 member not in good standing has been reconciled pending check clearance.

Francesca will research pricing for new BOD name tags.

Volunteer Chair/Communications Chair: Kim Detwiler

Working on report.

Limited volunteer activity currently.

Kim requested volunteer hours be communicated to her by email from area chairs.

Working on improvement of communications for club.

Kim will research an online tracking mechanism for volunteer hours and sign ups that will require area chairs to approve hours.

Judith would like to develop online expense reports.-Tabled to future meeting.

Any website updates to be sent to the communications chair as well as the webmaster.

Webmaster, Jen Oseid is onboard for the following year to assist with website updates.

Any reminded BOD of upcoming EntryEeze demo on 11-19-19 at 6:30PM

We will continue the Freestyler with the goal of transitioning all content to social media and the club website in the future.

Kim has access as a Facebook administrator along side Jane Jud at this time.

Discussion of changing the criteria for the Spotlight Skater.-Tabled to December meeting.

Discussion of Volunteer Spotlight with Spotlight Skater.

Development of BOD emails:

Will create continuity of information

Approximate cost \$10/month.

Google Suite is currently the best option.

Kim will continue to research and pursue a solution for emails.

Dance Committee: Kathy Shehee

No report.

Laurie Sanii has experienced out of pocket expenses for the Ice Dance Weekend voluntarily in the past.

Suggestion to budget \$650 for photography and \$300 for gifts in the next year.

Competition Chair: Tea Junilla (absent)

Report by email.

Logo for Atlanta Open voted on.

Logo "B" utilizing club colors was selected.

Kim requested to be copied on future email communications regarding competitions.

Discussion of inclement weather policy for holiday exhibitions:

If the club determines to cancel for weather or safety reasons, the exhibitions will be cancelled for all skaters as a group.

NEW BUSINESS

1)Communications Chair Clarification:

Kim requested clarification for several tasks.

- Tracking competition results- We will track Qualifying competitions.

Local NQ competition results will be tracked and reported. All others will be reported if members submit to Kim a picture of official results signed by the Referee.(Posted results at the competition will meet qualifications)

- Fliers created by Chairs will be submitted for Kim's approval and posting.
- Good Luck Ads- For those advancing in Qualifying Competitions will be done by Competition Chair
- Club Ice Readiness Testing- Ice Monitor or Coach can verify
- Axel Club testing and reporting- Soucci and Candance

- Scholarships and Senior Recognitions- Communications Chair will send an email asking for Seniors to confirm status. Scholarship information can be found on the website.
- Test Schedules online- Candance will report results. Schedule is posted at the rink.
- BOD Elections- Nominating Committee is formed in February.
- Judges Appointments tracking/reporting- Lori and Tea.
- Invitations for Special Performers: Special Events Chair
- Voting for Adult Skater of the year and Golden Boot Award-Special Events Chair

2) Review/Vote: Proposed Budget

Discussion of changes to the budget for next year.

Judith will email changes tomorrow and request a vote by email.

Discussion of establishing the Stripe account for sending invoices directly to members.

Judith made a motion to modify the spending limit that requires a 2nd signature to enable her to pay The Cooler invoices easier.

Amy, 2nd.

Passed unanimously.

Judith will set up an alert with the bank to email President and Treasurer if a large withdrawal is made for security purposes.

At 9:10PM Amy moved that the meeting be adjourned. Judith seconded the motion, and it passed unanimously.

Next BOD Meeting:

Tuesday, December 10th 6:30PM

At Judith Flair's home

Submitted by: Lori Malthaner

Date: November 17th, 2019